

**Math Issues Meeting**  
**November 21, 2003**  
**Central Connecticut State University**  
**Memorial Hall, Nutmeg Room**

Meeting began promptly at 11:00.

**Present:** (Asnuntuck) Pat Hirschy, (Capital) Kathy Herron, (Manchester) Diane Hillyer, (Middlesex) Linda Musco, (Naugatuck) Elaine Dinto

Note: Several committee members were unable to attend (Miguel Garcia; Joe Karnowski, Larisa Alikhanova, June Decker, and Mark Leach had Search Committee Interviews); Joe sent notes for this meeting.

**Minutes for October 17, 2003 Meeting** were approved.

Focus of the discussion concerned **Common Numbering Issues** --

**Statistics:** Committee members discussed Norwalk's statistics course, moved from Mat\*167 to Mat\*201 for transfer issues to UConn, and questioned whether this is in accordance with the idea of common numbers. Concerns over transfer issues for all community college students were discussed.

The group decided to continue to pursue the **statistics transfer issue with UConn**, and believes that resolution must come from the Statistics Department at UConn. Pat had a copy of the Minutes from Friday, September 14, 2001, from the UConn-CC Articulation Meeting at UConn; as stated in those minutes, syllabi for Statistics courses were to be exchanged, and a meeting was scheduled for the UConn West Hartford Campus for April 5, 2002; however that meeting never took place and there has been no communication with UConn regarding statistics courses since.

Elaine will compose a letter, and Pat will edit it, regarding the unresolved transfer issues with statistics courses; they will contact Michael Menard (Executive Program Director, Undergraduate Education & Instruction) and Deborah Rice (Associate Director, Admissions); representative syllabi, and the list of agreed upon topics, will be included. A request will be made to seek resolution by January 15, 2004, so that colleges will have time to sign off on Common Numbering before the February 1 deadline. A copy of the letter will go to Miguel.

**Procedure for incorporating future math courses:**

In order for Common Numbering to work, all 12 Community Colleges need to communicate. The Math Issues Committee (previously Common Numbering Committee) was officially charged in September 1999 to tackle the issue of system-wide common mathematics

numbers, has continued to meet to try to resolve common numbering issues, and seems the logical choice to continue to assist in facilitating communication among the colleges.

Committee members discussed the possible role of Math Issues when colleges wish to make future content or credit changes in a course, or introduce a new course, and a process colleges might follow. Suggestions include that a college representative should check the MATYCONN website to see if there is a similar course offered at another community college. Also that representative should check individual college websites for syllabi, to find similarities between the proposed one and an existing one; perhaps by adjusting the proposed syllabus a bit, the new course would match an existing course and share the same number. The proposed syllabus should also be shared at a Math Issues Committee meeting, as perhaps another college might be thinking about a similar course but does not yet have the course approved. This should all take place before the new course goes through Division and Educational Affairs Committee approval.

The Math Issues Committee does not wish to inject itself in local matters, but sees itself strictly in an advisory capacity to facilitate communication, so that a complete, accurate, and current listing of community college math courses can be kept by the Central Office and posted on the MATYCONN web site.

**Other:**

Unfortunately, time did not allow for feedback on the AMATYC Conference in Salt Lake City; Pat will share information with Elaine for the MATYCONN Spring 2004 Newsletter. Other AMATYC participants are also encouraged to write for the MATYCONN Newsletter.

The December 5 meeting was cancelled; members decided to share information regarding UConn articulation through e-mail instead.

Future agenda items include (1) /revising/completing the procedure for incorporating new math courses and sharing this with all colleges and the Central Office, (2) articulations.

**Meeting dates for Spring 2004** were set for February 6, March 5, April 2, and May 7.

Meeting adjourned at 12:30.

Respectfully submitted by Elaine Dinto