

## CONSTITUTION OF THE MATYCONN

### ARTICLE I. NAME

The name of this organization shall be the Mathematical Association of Two Year Colleges of Connecticut (MATYCONN).

### ARTICLE II OBJECTIVES

1. To maintain a continual dialogue among all the Two Year Colleges represented in this organization on all matters pertaining to the mathematics that is taught at the Two Year Colleges.
2. To make ourselves available in any area pertaining to mathematics where we may be of assistance.
3. To continually improve the teaching of mathematics.
4. To promote and enhance the professional welfare of all teachers.

### ARTICLE III. MEMBERSHIP

The membership shall consist of four classes:

1. Regular members
2. Honorary members.
3. Student members.
4. Life members.

### ARTICLE IV. ELECTIONS

The elections shall be held annually as prescribed in the by-laws.

### ARTICLE V. OFFICERS

The officers of the Association shall be:

1. President
2. Vice-President
3. Secretary
4. Treasurer

### ARTICLE VI. GOVERNMENT

1. The Association shall be governed by the Executive Board.
2. The Executive Board shall consist of the officers plus the Chairs of each standing committee, the Webmaster, the Newsletter Editor, and the immediate past president.

### ARTICLE VII. MEETINGS

This organization shall have at least one regular meeting each year. Other meetings shall be held as determined by the Executive Board.

ARTICLE VIII. BY-LAWS

By-laws to carry out the provisions of this constitution may be adopted by a two-thirds vote of the membership in attendance at a business meeting.

ARTICLE IX. AMENDMENTS

1. A proposed amendment to this constitution must be sponsored in writing by at least one-third of the membership of the Executive Board or by at least ten percent of the number of members voting in the previous election.
2. The proposed amendment shall then be submitted at a meeting of the Executive Board, for which notice, containing a verbatim statement of the proposed amendment, shall have been sent at least ten days in advance.
3. The proposed amendment accompanied by the recommendations of the Executive Board, shall be submitted to the membership on similar notice within the next three school months.
4. If the proposed amendment is adopted by a vote of two-thirds of those voting it shall be deemed to have become a part of this constitution.

ARTICLE X. REVOCATION OF PRIOR CONSTITUTIONS

1. All prior Constitutions and Amendments thereto are hereby revoked and shall become null and void immediately upon the adoption of this constitution.

ARTICLE XI. DISTRIBUTION OF FUNDS

1. As a non-profit organization, no part of the net income of the Association shall inure to the benefit of, or be distributed to, nor shall there be the right to receive or be lawfully entitled to receive any pecuniary profit from the operation thereof to its members, directors, officers or other private persons, except the Association shall be powered to pay reasonable compensation for services rendered in affecting one or more of such purposes, and to make payment and distribution in furtherance of the purposes set forth above.
2. Upon the dissolution of the Association; the Executive Board shall, after paying or making provision for the payment of all of the just debts, obligations and liabilities of the Association, dispose of all of its assets by transfer to such other non-profit organization or organizations organized or operated exclusively for the educational, charitable, or scientific purposes as shall, at the time, qualify as exempt organization or organizations under Section 501 (c) (3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law) as in the judgment of the Executive Board is best qualified and competent to promote the purposes listed in the Constitution of the Mathematical Association of Two Year Colleges of Connecticut.

## BY-LAWS OF MATYCONN

### I. MEMBERSHIP

1. Regular membership: Those who are employed full- or part-time by a Two Year College in the State of Connecticut or involved in the teaching of Mathematics, may be regular members.
2. Honorary membership: Persons nominated by the Executive Board or at least 10% of the regular membership, and elected by a three-fourths majority of those voting at a business meeting will be given honorary membership.
3. Student membership: Students of the Two Year Colleges in the State of Connecticut.
4. Voting membership: Will be all those regular members whose dues are paid up at the time of the vote. In exceptional circumstances, voting membership may be granted by the Executive Board.
5. Life membership: Will be any member who has reached the age of 65 or has retired from a college or university. Lifetime members pay a one-time fee.

### II. ELECTIONS

1. All officers for the following year, shall be elected by a voice vote at the annual spring business meeting unless more than one individual is seeking a position. In that case, a secret ballot for those positions with more than one nominee shall take place during the business portion of the spring meeting. The chair of the nominating committee will be elected at the annual fall business meeting.
2. The nominating committee will be designated by the Executive Board. The nominating committee shall present its slate of candidates to the membership 30 days before the meeting when the election is to be held. The nominating committee will provide for write-ins. The nominating committee's nominee for president shall be chosen from the Executive Board with the vice president being given first consideration.
3. At the spring election, the names of those candidates recommended by the nominating committee will be read off before the membership present and any write-ins will be read off. Nominations will be taken from the floor at the spring election.
4. Election shall be by plurality. In the case of a tie, the President shall cast a ballot.
5. Before the close of the spring meeting, the results of the election will be announced.

### III. MEETINGS

1. At each regular meeting there shall be a business meeting.
2. The Executive Board will plan the agenda for the business meeting. The Executive Board will notify the membership of the date of the meeting at least two months prior to the meeting by the second week of the fall and spring semesters.

IV. DUES AND FEES

1. All dues and fees are to be proposed by the Executive Board and then voted on by a two-thirds vote of the membership in attendance at a business meeting.

V. TERM OF OFFICE

1. The term of office for all officers shall be for one year. The office of President shall be limited to two consecutive terms.
2. New officers will take office at the end of the business meeting following the election.
3. If a vacancy occurs in the office of President, the Vice-President shall become President.
4. If a vacancy occurs in any other elected position, the Executive Board will appoint a successor.

VI. DUTIES OF THE EXECUTIVE BOARD

1. President: To chair all business meetings and meetings of the Executive Board. To name committees and members of the committees if not provided for in the by-laws. To solicit agenda items for meetings and forward them to the secretary. To nominate the delegates to the national convention and to forward their names to the regional Vice-President.
2. Vice-President: To assume the duties of the President in his/her absence. To chair the program committee and to invite vendors to meetings.
3. Secretary: To keep the minutes of all business meetings and Executive Board meetings and to report same at the following business meeting. To file and maintain all records and official correspondence of this organization, with the exception of the Treasurer's books. To disseminate meeting agendas.
4. Treasurer: To keep all financial records and membership records of this organization. To pay all bills as approved by the Executive Board. To collect the dues of this Organization and forward information to the Membership chair. To give a Treasurer's report at each business meeting.
5. Newsletter Editor: To solicit items for the newsletter, edit the newsletter and provide copies to all MATYCONN members and interested parties in AMATYC or on local campuses. The newsletter should be published at least once per year.
6. Membership Chair: To maintain a membership list and to send an updated list to the secretary and Webmaster as needed. To obtain a campus contact person on each campus and to work with those contact people and the Executive Board to encourage membership. To design and email spring and fall MATYCONN meeting fliers to active members and to campus contacts.

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7. MATYCONN Scholarship Chair: To distribute information to each campus in the fall and to work with local campuses, encouraging them to identify and encourage students to apply for a MATYCONN scholarship. To chair a committee to select scholarship recipient(s).
8. Webmaster: To maintain and keep current the MATYCONN website.
9. Mathematics Contest Chair: Coordinates all aspects of the contest with the twelve colleges from compiling and writing the test questions to presenting awards.
10. Standing Committee Chair: (elected by the members of the standing committee.) To chair the Standing committee meetings. To make the Executive Board aware of the committee needs and desires.
11. Immediate Past President: To serve as advisor to the president.
12. Executive Board: Must approve all monies spent. Approval may be made either at a Board Meeting or by a telephone or email vote conducted by the President. The Executive Board proposes all fees and dues. The Executive Board approves the program committee plans for the regular meeting.

A meeting of the Executive Board, called by the President, will have a quorum if over one half of the Executive Board is present.

To pass a decision by a telephone or email vote, over one half the Executive Board must approve.

## VII. COMMITTEES

1. The president, on the advice of the membership or the Executive Board, may appoint temporary or standing committees and members thereon.
2. There shall be a Program Committee, chaired by the Vice-President. The Program Committee shall coordinate with the hosting campus the date and site of the regular meeting, and select guest speakers and make all necessary arrangements.
3. There shall be Campus Contacts who need to be current with their dues. The responsibility of the Campus Contact is to disseminate all MATYCONN information to full- and part-time mathematics faculty (MATYCONN members and nonmembers) at their respective campuses.

## VIII. AMENDMENTS

1. These by-laws may be amended by a two-thirds vote of the membership in attendance at a business meeting.